

Protection concept

Measures taken by FOCAL to comply with the Federal Office for Public Health's (FOPH) hygiene and behavioural rules at classroom events

1. Measures to comply with the requirements of the Federal Office of Public Health regarding the **obligation to produce a Covid certificate to attend training events:**

Measures
<p>Access indoor training events are restricted to those who have been vaccinated or/and cured from Covid. Producing a valid Covid certificate is mandatory. In addition, face masks must be worn indoor. Social distancing, however, is not required in training rooms.</p> <p>Further information about the Confederation's reinforced preventive measures</p>

2. Measures to comply with the **hygiene requirements** of the FOPH:

Measures
<p>Facilities for washing hands or using disinfectants are available at the entrance, in common rooms and break rooms as well as in the seminar rooms.</p>
<p>All rooms are ventilated regularly and extensively. In rooms where the windows cannot be opened, ventilation must take place by other means.</p>
<p>Sufficient paper baskets will be provided for the disposal of paper tissues and protective masks.</p>
<p>Tables, chairs, door handles, elevator buttons, stair railings, coffee machines and other objects that are often touched by several people are cleaned regularly and disinfected if possible.</p>
<p>If technical equipment is operated by different people at the seminar (especially at technical seminars), both the equipment and the hands of the users must be disinfected regularly.</p>

3. Measures to **exclude persons who are or feel ill or have been in contact with infected persons:**

Measures
<p>Participants are reminded that Persons showing individual COVID-19 symptoms or who have been in contact with infected persons are excluded from attendance.</p>

4. Collection of contact details:

Measures
The contact details of participants are collected when they register for a course. They may be used for contact tracing.
Participants will be informed about the possibility of contact by the competent cantonal authority and its competence to order a quarantine if there have been contacts with persons infected with Covid-19.
The confidentiality of contact data during collection, and data security - namely during storage - are guaranteed.

5. Information and management measures:

Measures
The participants are informed about the measures laid down in the protection concept (especially the obligation to provide a Covid certificate).
The Confederation's information material on hygiene rules is displayed prominently at the entrance and in common rooms and break rooms.
At the beginning of the event, the programme managers point out the applicable hygiene rules as well as the appropriate choice of methods.
Employees are regularly informed about the measures required by the protection concept.
Particularly vulnerable employees are informed about their rights and the protective measures of the company.
The management shall ensure that the implementation of the measures laid down in the protection concept is regularly monitored.

Lausanne, 20.12.2021